

Set Up Your ParishSoft Giving Account

1. Visit **sgdc.church** on an internet browser and click **Give** on the website's main menu or you could go directly to
 - <https://giving.parishsoft.com/app/giving/stg28g206>
2. On the donation page, click **SIGN IN** (Under the church's logo)

The screenshot shows the ParishSoft Giving Account setup page for Saint Gabriel Catholic Church. At the top left is the church's logo, "SGDC Saint Gabriel Catholic Church Iglesia Católica San Gabriel". To the right of the logo are two buttons: "GIVE NOW" and "SIGN IN", with "SIGN IN" highlighted by a red box. Below the navigation bar is the "My Donation" section, which includes a "FUND" dropdown menu (currently set to "Choose a Fund"), an "AMOUNT" input field (currently set to "\$"), and a "+ ADD DONATION" button. Below this is the "Person's Name" section, which includes "FIRST NAME" and "LAST NAME" input fields. Below the name fields is a "PHONE NUMBER" input field with a dropdown menu for country selection (currently set to the United States) and a "MAKE THIS GIFT RECURRING" checkbox. At the bottom of the form is a large blue "SUBMIT!" button. At the very bottom of the page, it says "Online Giving powered by ParishSOFT Giving".

SGDC Saint Gabriel Catholic Church
Iglesia Católica San Gabriel

GIVE NOW SIGN IN

My Donation

FUND AMOUNT

Choose a Fund \$

+ ADD DONATION

Person's Name

FIRST NAME LAST NAME

PHONE NUMBER *optional*

MAKE THIS GIFT RECURRING

SUBMIT!

Online Giving powered by ParishSOFT Giving

3. Click "**REGISTER FOR AN ACCOUNT**"

GIVE NOW

SIGN IN

EMAIL ADDRESS

PASSWORD

[Forgot Password?](#)

SIGN IN

New? [REGISTER FOR AN ACCOUNT >](#)

OR

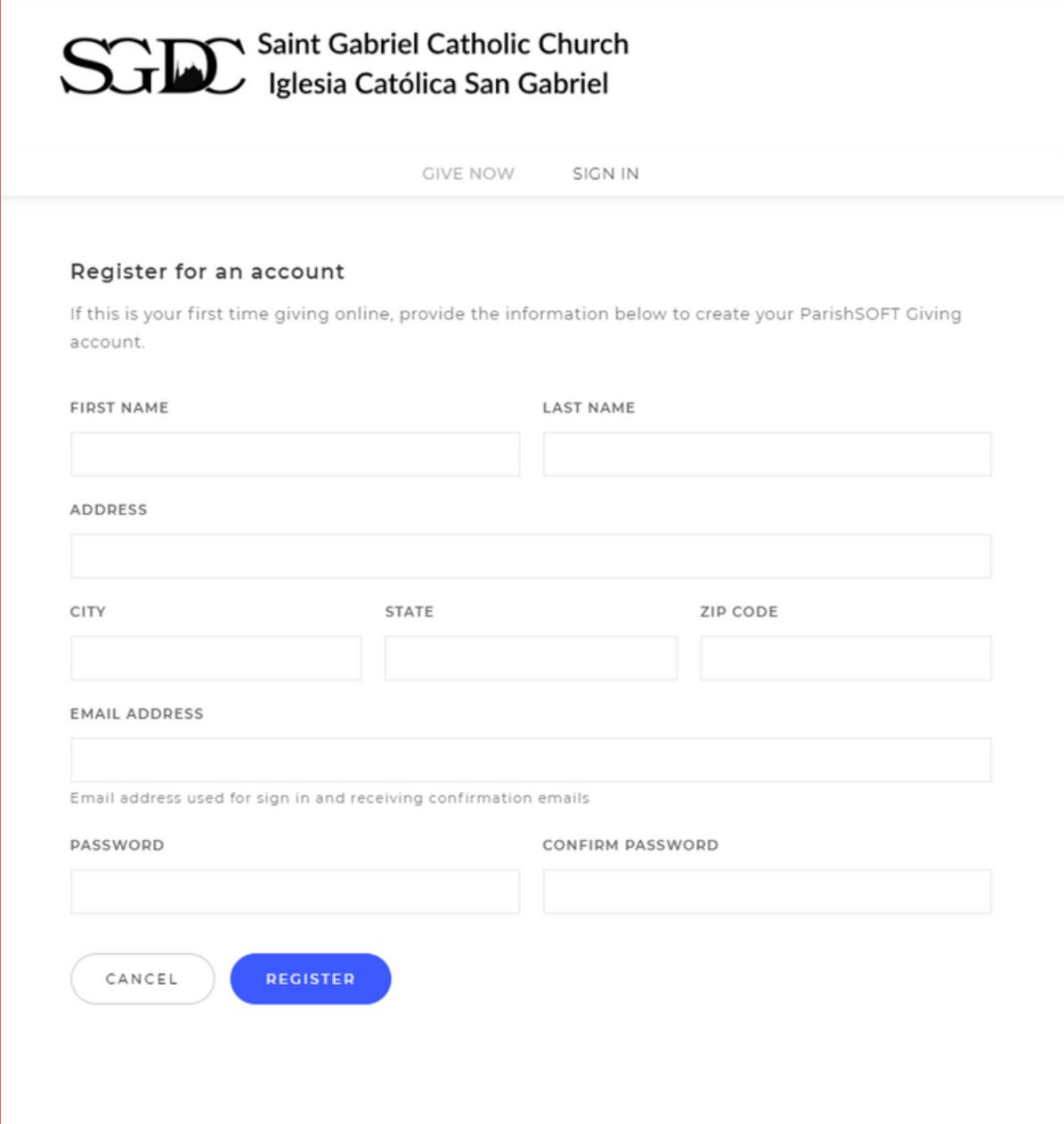


Login With MinistryID

Online Giving powered by ParishSOFT Giving

4. Fill out the information fields

- First Name & Last Name
- Address, City, State, and Zip Code
- Email
- Password (You will have to create a password for your online giving account)



The screenshot shows the registration page for Saint Gabriel Catholic Church. At the top left is the logo for SGDC (Saint Gabriel Catholic Church / Iglesia Católica San Gabriel). To the right of the logo are the links "GIVE NOW" and "SIGN IN". The main heading is "Register for an account", followed by a sub-heading: "If this is your first time giving online, provide the information below to create your ParishSOFT Giving account." The form contains several input fields: "FIRST NAME" and "LAST NAME" (two separate boxes), "ADDRESS" (one wide box), "CITY", "STATE", and "ZIP CODE" (three separate boxes), "EMAIL ADDRESS" (one wide box), and "PASSWORD" and "CONFIRM PASSWORD" (two separate boxes). At the bottom of the form are two buttons: a white "CANCEL" button and a blue "REGISTER" button.

5. When you are done, click **REGISTER** at the bottom of the form.

6. You will now have the opportunity to give now, look at donations you have scheduled, and look at your giving history.

GIVE NOW SCHEDULED HISTORY

My Donation

FUND

AMOUNT

+ ADD DONATION

Person's Name

FIRST NAME

LAST NAME

PHONE NUMBER *optional*

MAKE THIS GIFT RECURRING

SUBMIT!

7. **Choose the Fund** you would like to donate to and enter the amount. You can choose to give by **Credit Card** or **Account Number**.

FUND	AMOUNT
Contributions to the Parish ▼	\$ 5.00
+ ADD DONATION	
Person's Name	
FIRST NAME	LAST NAME
<input type="text"/>	<input type="text"/>
PHONE NUMBER <i>optional</i>	
<input type="text"/>	
<input type="checkbox"/> MAKE THIS GIFT RECURRING	
I'd Like To Give By	
Credit Card ▼	
NAME ON CARD	
<input type="text"/>	
CARD NUMBER	
<input type="text"/>	
EXPIRATION	
Month ▼	Year ▼
CVV2	
<input type="text"/>	
Billing Information	
STREET ADDRESS	ZIP CODE

Recurring Giving

8. If you would like set up a Recurring Giving, make sure the **MAKE THIS GIFT RECURRING** checkbox is checked.
- Select the Frequency and start date.

Note: This will take the selected amount from your bank account at your desired frequency.

Person's Name

FIRST NAME

LAST NAME

PHONE NUMBER *optional*

MAKE THIS GIFT RECURRING

Recurring Gift Details
You can edit your recurring gift anytime.

FREQUENCY

HOW MANY GIFTS *optional*

START DATE

8. Press **Submit**

**If you have any questions,
please call 202-726-9092 and
ask for help with ParishSoft
Giving.**